



Student's Full Name: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Before/After School Care Registration Form 2018 – 2019

PLEASE SELECT:  Before Care Only  Aftercare Only  Before & Aftercare

Transportation:  KKCCCLC Van  School Bus  Parent responsibility

**KKCCCLC BEFORE/AFTER SCHOOL CARE PROGRAM POLICIES AND PROCEDURES**

KKCCCLC Before/After School Care Program follows all school-wide discipline procedures with some additional policies specific for the B/A School Care Program routines.

- NO STUDENT WILL BE ACCEPTED INTO THE PROGRAM WITHOUT A REGISTRATION FORM AND PAYMENT.
- IF YOUR CHILD WILL NOT BE ATTENDING SCHOOL ON A PARTICULAR DAY 24 HOUR NOTICE IS REQUIRED.

**Registration and Payments:**

Each year you must re-register your child. Registration does not roll over year to year. ALL payments are due the Friday before care is given.

Registration fee: \$100.00

LATE PAYMENTS: ANY LATE PAYMENTS WILL RESULT IN A \$10.00 A DAY LATE FEE INCLUDING THE WEEKEND.

Failure to pay by Tuesday morning will result in termination from the Before/After School Care Program until balance is cleared. Payments can be made by credit card, check, or tuition Express

Before School Care students must be dropped off no later than 7:30 AM to receive breakfast  
After School Care students MUST be picked up by 6:30 PM. An additional charge of \$3.00 a minute will be charged for late pick-ups after 6:30 PM.

**School closure/ Early dismissal:**

When public school is closed we offer full day services for an additional \$30.00 a day and for half a day service there is an additional charge of \$15.00 a day. On these days a packed lunch is required.

**Before/After School Care Program Safety:**

ALL students MUST be signed in & out by someone 18 years of age or older and identified on the student's registration form. Any person picking up a student WILL be asked to provide identification for verification. Student will not be dismissed to anyone that does not have proper ID.

**Lost or Stolen Items**

KKCCCLC B/A School Care program is not responsible for any misplaced or broken items and/or clothing. We kindly ask that students do not bring any toys to school. We provide all materials for students' enrichment activities.

I have read all of the above and understand the policies and procedures of the KKCCCLC Before/After School Care Program.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_